

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW

Clipboard: Cut, Copy, Paste, Format Painter

Font: Calibri, 11, Bold, Italic, Underline, Text Color, Background Color, Font Color, Font Size, Font Style

Alignment: Wrap Text, Merge & Center, Left, Center, Right, Justify, Indent, Decrease Indent, Increase Indent

Number: General, Percentage, Decimal, Fraction, More Options

Conditional Formatting: Normal, Bad, Good, Neutral, Calculation, Check Cell, Explanatory..., Input, Linked Cell, Note

Cells: Insert, Delete, Format

Editing: AutoSum, Fill, Clear, Sort & Filter, Find & Select

C3: =VLOOKUP(A3,Products!A:B,2,FALSE)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	Product	Quantity	Price	Total																					
2	Pen	10	1.5	15																					
3	Book	3	5	15																					
4	Bag	2	20	40																					
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Alignment: Wrap Text, Merge & Center, Text Alignment, Orientation

Number: General, Percentage, Decimals, Thousands Separator

Conditional Formatting: Check Cell, Explanatory...

Styles: Normal, Bad, Good, Neutral, Calculation, Input, Linked Cell, Note

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D3: =B3*C3

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
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