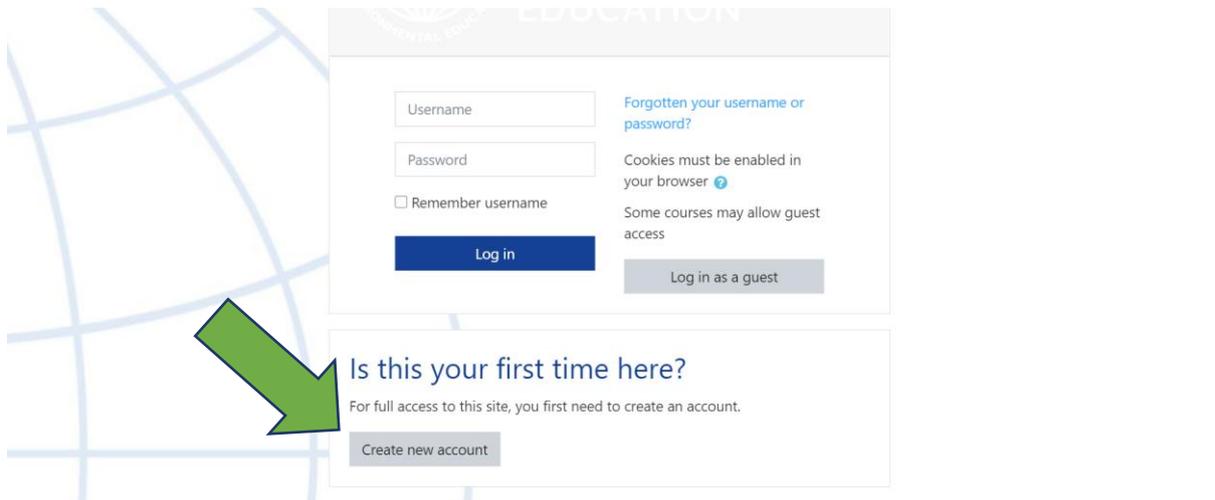
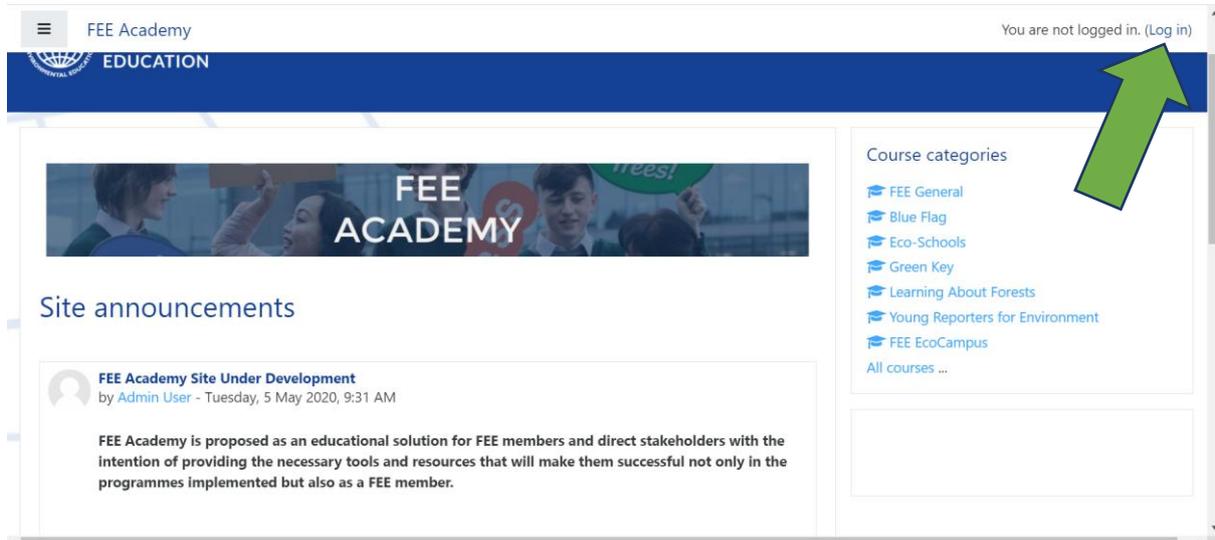


How to sign up to FEE Academy and join courses

Go the website: <https://feeacademy.global/> and click login in the upper right corner.



Scroll down a bit and click the "create new account" button.

FEE Academy

Age and location verification

What is your age?

In which country do you live?

Proceed **Cancel**

There are required fields in this form marked **i**.

Why is this required?

This information is required to determine if your age is over the digital age of consent. This is the age when an individual can consent to terms and conditions and their data being legally stored and processed.

Fill in the required information and click “Proceed”.

New account ▼ Collapse all

Choose your username and password

Username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as *, -, or #

Password

More details

Email address

Email (again)

First name

Surname

City/town

Country

Create my new account **Cancel**

There are required fields in this form marked **i**.

You are not logged in. (Log in)

Fill out the rest of the information and click “Create my new account”.

[Picture]

Afterwards you will get a confirmation email in your inbox from FEE Academy. It may take a while, so please be patient. (If you still haven't received a confirmation email after two hours please write us on line@fee.global and we will manually confirm your account).

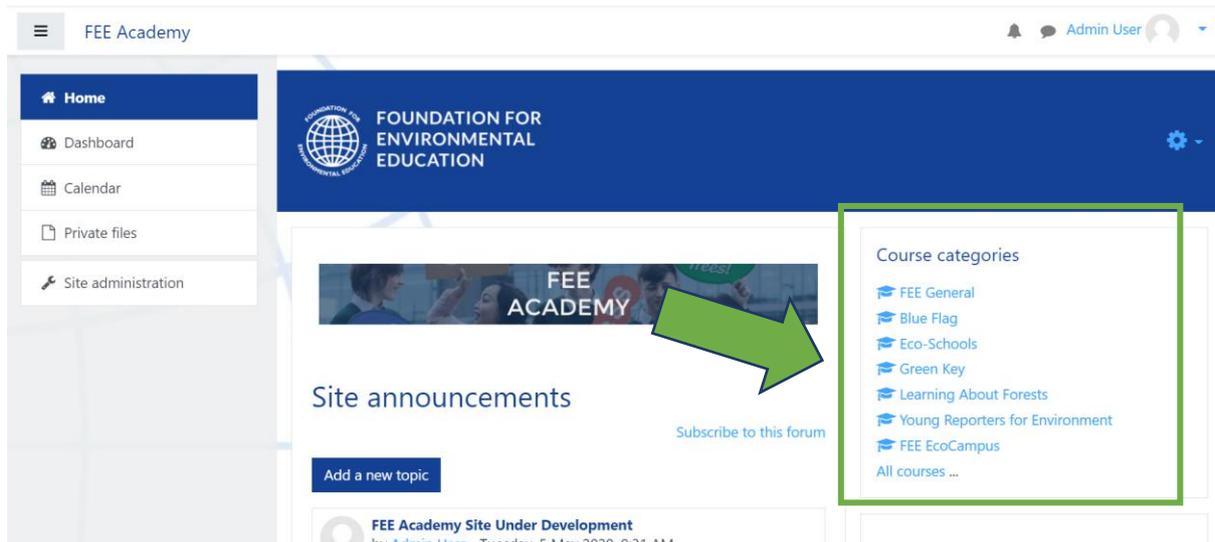
Click the link in the email to confirm your account.

You are now an authenticated user on FEE Academy. **Welcome!**

Enrolment produces

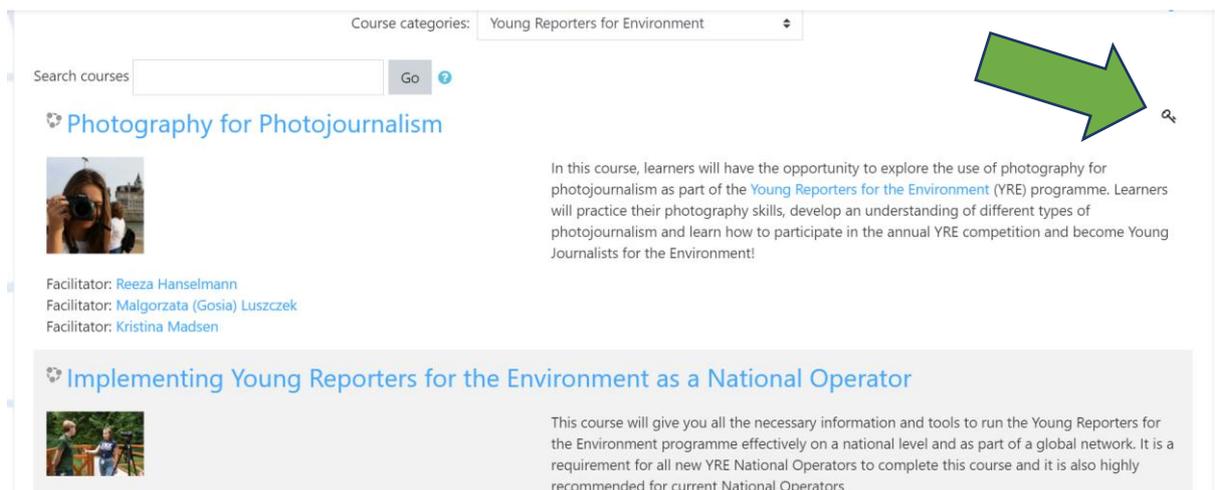
You cannot take part in our courses before you have been enrolled in them.

Enrolment keys: You now either need to use the “enrolment key” that you may have received in the email where this guide was attached.



The screenshot shows the FEE Academy dashboard. On the left is a navigation menu with options: Home, Dashboard, Calendar, Private files, and Site administration. The main header features the FEE logo and the text 'FOUNDATION FOR ENVIRONMENTAL EDUCATION'. Below the header, there is a 'Site announcements' section with a 'Subscribe to this forum' link and an 'Add a new topic' button. A green arrow points from the 'Site announcements' section towards the 'Course categories' list. The 'Course categories' list is highlighted with a green border and includes: FEE General, Blue Flag, Eco-Schools, Green Key, Learning About Forests, Young Reporters for Environment, FEE EcoCampus, and All courses ...

When signed in you should see a page similar to this. Click the course category i.e. programme relevant to you. If you do not see the programme you are involved with click “All courses” and find it there. For example if you are involved with the Young Reporters for the Environment programme you will click and come to this page with a list and short description of all the current courses offered by this programme.



The screenshot shows the 'Course categories' page for 'Young Reporters for Environment'. At the top, there is a search bar with the text 'Search courses' and a 'Go' button. Below the search bar, there are two course listings. The first listing is 'Photography for Photojournalism', which includes a small image of a person taking a photo, a description of the course, and the names of the facilitators: Reeza Hanselmann, Malgorzata (Gosia) Luszczek, and Kristina Madsen. A green arrow points to a small key icon next to the course title. The second listing is 'Implementing Young Reporters for the Environment as a National Operator', which includes a small image of a person and a description of the course.

The small key means that this course can be accessed with an enrolment key.

FEE Academy

Line Emilie Balle Jensen

Photography for Photojournalism

In this course, learners will have the opportunity to explore the use of photography for photojournalism as part of the [Young Reporters for the Environment \(YRE\)](#) programme. Learners will practice their photography skills, develop an understanding of different types of photojournalism and learn how to participate in the annual YRE competition and become Young Journalists for the Environment!

Facilitator: [Reeza Hanselmann](#)
 Facilitator: [Malgorzata \(Gosia\) Luszczek](#)
 Facilitator: [Kristina Madsen](#)

Self enrolment (Learner - Teacher/National Operator/Facility Manager/Assessor)

Enrolment key

You should have received this enrolment key from:



If you have received an enrolment key, type it in the box connected to “Enrolment key”. Please do not share the enrolment key with anyone. You should now have access to the course.

No enrolment key: If you have not received an enrolment key when you were invited to join FEE Academy you need to send an email to the FEE teacher who invited you and ask to be enrolled in the course(s) relevant to you.

Introduction to FEE Academy

Structure:

FEE Academy uses (Moodle Modular Object-Oriented Dynamic Learning Environment) as a platform. Moodle is a Learning Management System used by schools and universities.

Each course on FEE Academy is structured by a number of modules that each has different resources like small digital books, links, videos etc. along with assessment activities to test the learner’s understanding. Assessment activities can be quizzes or forums where you’re asked to upload something and/or comment on other learner’s work, assignments where you are asked to hand in a “paper” or surveys where we ask you for your perspective.

You can complete courses on your own time – you decide when it suits you. However we recommend doing it module by module to get a comprehensive understanding of the theme in question. (Note: some courses are set for certain times, to allow for participants to collaborate and/or comment on each others work).

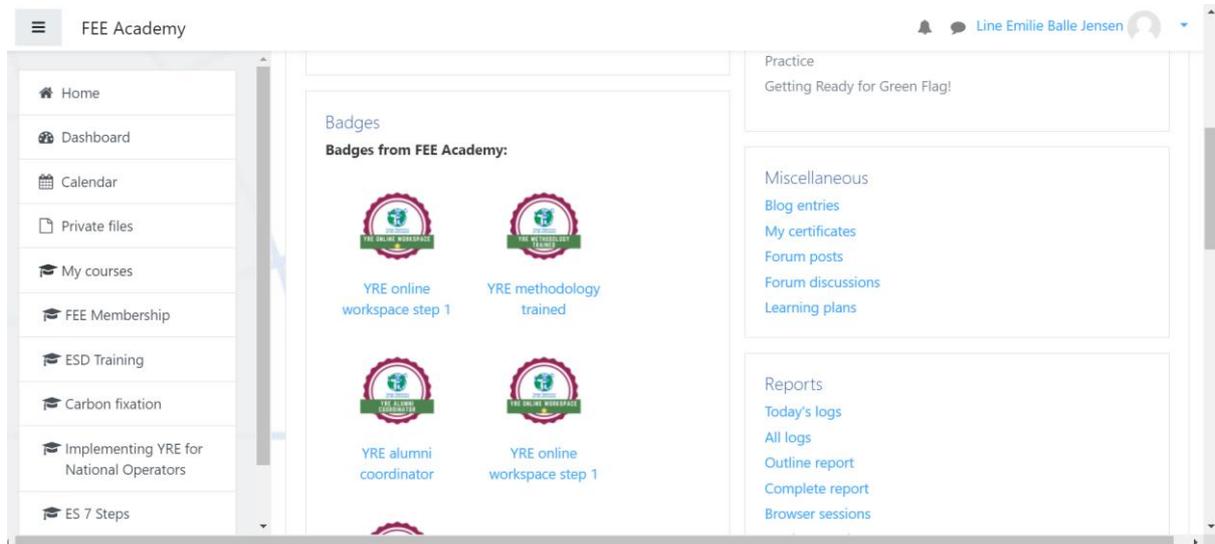
Completing activities:

After reading or watching the video please remember to tick off the box next to the resource on the course page. This way you can remember where you left off when you come back to the course and we can see what activities you’ve completed.

If the box next to the activity has dotted lines Moodle will automatically tick the box after you’ve completed it. This is mostly the case for quizzes and forums.

Badges and certificates:

In most courses you will receive badges when you've completed one or two modules. Badges are only used/relevant on the FEE Academy, but can be a fun way to see the progress you've made and the skills you've acquired. Badges will appear on your profile page and look like this:



Once you have completed the entire course you will receive a certificate that can be downloaded as a PDF and used outside of the platform.